



2024 PORTLAND FAIR VENDOR APPLICATION

The Portland Fair will be held on October 4 – 6, 2024. Please return Application & Photos to: Amy Heffernan, 22 Oakwood Manor, Cromwell, CT 06416 by **August 24, 2024**. Prices will increase after the 24th. Pricing information & application can also be found on our website – www.portlandfair.com.

BUISNESS AND/OR C

CONTACT NAME: _____

ADDRESS: _____

TOWN: _____ STATE: _____ ZIP: _____ Phone number: _____

Type of Concessions:

Food

Merchandise

Services

Size of Space Needed: List **ACTUAL** size of frontage and depth.

	Trailer or tent	Prep Tent	Stock Trailer(s)
Frontage			
Depth			
For Trailers/Food Trucks: Do you serve off the back or side of the trailer/truck?			

	YES	NO
Is your main set up in a tent?		
Does your concession have a tongue?		
Do you use propane?		

Electrical Needs:

Amps		Volts	

(additional charge for high usage electricity vendors may apply)

Insurance (Please check Applicable Box)

I will provide my own Liability Insurance. Proof of insurance coverage is required once applicant has been accepted. Portland Agricultural Fair must be listed as Additional Insured in the "Description of Operations" box and also as the certificate holder.

I will need to purchase Liability Insurance through the Portland Agricultural Fair (\$110).

Do you own and operate this concession? yes no
 If no, please explain on the back of this application

Have you rented space at the Portland Fair before? yes no
 Which year(s)?

ATTACH PHOTOGRAPHS OF YOUR BOOTH/TRAILER/TRUCK. Note: Failure to do so will result in you not being considered as a vendor at the Portland Fair.

PLEASE GIVE A DETAILED DESCRIPTION OF ALL PRODUCT(S). Please be specific, attach a separate sheet if necessary.

*****PLEASE DO NOT INCLUDE PAYMENT WITH THIS APPLICATION*****

ANY QUESTIONS PLEASE EMAIL TO: portlandfairvendors@gmail.com
or contact Amy Heffernan at 860-685-1393

THANK YOU FOR APPLYING TO THE PORTLAND AGRICULTURAL FAIR!