

**COMMERCIAL RENTAL CONTRACT**

This agreement made between THE PORTLAND AGRICULTURAL FAIR ASSOCIATION, Inc. hereinafter called THE ASSOCIATION and:

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Company: \_\_\_\_\_

Street: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Hereinafter called THE LESSEE**

THE ASSOCIATION agrees to leave certain space in a location to be determined by the Commercial Rentals Committee for use during The Portland Agricultural Fair to be held on October 7, 8, 9, 2022 subject to the following rules, regulations, terms, and conditions.

**1) Type of Space -**

Trailer ( ) Tent ( )  
Non-Food ( ) Food ( )

**2) Size of Space -**

a) Frontage \_\_\_\_\_  
b) Depth \_\_\_\_\_

**2) Utility requirement**

a) Water \_\_\_\_\_  
b) Electric \_\_\_\_\_ Amps \_\_\_\_\_ Volts

**4) Products to be sold -**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5) Rental Fee -**

a) Space \$ \_\_\_\_\_  
b) Special Requirements \$ \_\_\_\_\_  
c) Special Requirements \$ \_\_\_\_\_  
d) Total Rental Fee \$ \_\_\_\_\_

**This contract subject to attached addenda and submission of completed required forms:**

- 6) Local ordinance governing concessions at the Portland Agricultural Fair
- 7) Insurance Requirements
- 8) Rules and regulations of the Portland Agricultural Fair, Inc. Section 1 ( see attached sheet)
- 9) Rules and regulations of the Commercial Rentals Committee Section 2 ( see attached sheet)
- 10) Rules of Department Revenue Services (supply copy sales tax license)
- 11) Rules of Department Consumer Protection  
Rules and regulations pertaining to labeling, packaging and sale of commodities.
- 12) Rules of Department Consumer Protection (supply copy of license)  
Rules and regulations pertaining to frozen dessert products.
- 13) Town of Portland Food and Beverage Requirements
- 14) Cancellation policy as outlined in section 3( see attached sheet)
- 15) Specific addenda attached \_\_\_\_\_

(over)

*I have read this contract and attached addenda completely and agree to conduct the herein-named concession in accordance with rules, regulations, terms and conditions of this contract and addenda. I will also direct my employees to follow the said rules, regulations, terms, and conditions of this contract and addenda. This contract is accepted upon condition that the business of the above stated is to be conducted in accordance with rules and regulations of the State of Connecticut, Town of Portland and the Portland Agricultural Fair Association, Inc.*

ACCEPTED BY \_\_\_\_\_  
DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

CT SALES TAX # \_\_\_\_\_  
FEE PAID \$ \_\_\_\_\_  
CHECK # \_\_\_\_\_

Please sign above and return this contract to -  
Portland Fair Association  
PO Box 862  
Portland, CT 06480

ACCEPTED BY \_\_\_\_\_  
(THE ASSOCIATION (Superintendent of Rentals))  
DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

Note - You will receive 12 single day passes for the fair for each booth you register. These passes should be used for admission for your booth workers. Every worker needs a pass to get in every day. If you need more, the standard admission cost will apply.