

### Directions -

Portland Agricultural Fair  
Chris Cote's Driving Range  
1401 Main Street (Rte 17-A)  
Portland

Route 9  
Exit 22  
Head over the bridge into Portland  
Continue straight on Main Street (about 3 miles)  
Fairgrounds are on the right

OR

Route 2 East  
To Route 17  
Right on Route 17-A  
Fairgrounds are on the left

WEB-Site - [www.portlandfair.com](http://www.portlandfair.com)

### Set-up Times -

We invite you to start setting up on Wednesday the 2nd. The fire marshal will be around inspecting tents on Thursday and Friday. You must have your tent setup before this time and must have your entire stand ready for vending by Friday October 4th at 3:00 PM - no later.

Food Vendors - The health inspector will be letting you know when he will be performing his inspections. This will take a while. Patience will be appreciated. All vendors must be present during his inspection. ALL CARS MUST BE OUT OF THE PERMETER FENCING BY 3:00 ON FRIDAY. Vendor parking is right on site, see Parking below.

### Break down -

You may start breaking down your area at 6:00 p.m. Sunday, October 6th. NO EARLIER! All concessions must be removed completely by Monday, October 7th at 6:00 p.m. THIS IS REQUIRED as our new location is a business that will open back up on Tuesday.

### Trash -

You are responsible for maintaining the cleanliness of your booth. We will provide a Dumpster and recycle area. It is your responsibility to make sure your trash ends up in the appropriate container.

### Fair Passes -

Your worker passes can be picked up at set-up time. Everyone needs a pass or must pay FULL gate admission. As stated in the initial application letter: Rental fee includes 12 single day passes. **Note: if you need to leave passes at the gate for your workers, please let me know when you arrive at setup time.**

### Vendor Parking -

Vendor Parking is on grounds outside the perimeter fence. Follow the Vendor / Volunteer parking signs. Personnel will be there to direct you and signs will be posted. Parking passes will be distributed at set-up time. Each vendor will receive 2 parking passes. Without a pass, workers must park in the general lot which is provided by the Fish and Game club and costs \$5.00.

Fair Hours - Fri. 5:00 PM-11:00 PM / Sat. 10:30 AM-10:00 PM / Sun. 10:30 AM-6:00 PM