



2025 PORTLAND FAIR VENDOR APPLICATION

The Portland Fair will be held on October 3 – 5, 2025. Please return Application & Photos to: Amy Heffernan, 22 Oakwood Manor, Cromwell, CT 06416 by **August 24, 2025**. Prices will increase after the 24th. Pricing information & application can also be found on our website – www.portlandfair.com.

BUSINESS AND/OR CONCESSION NAME: _____

CONTACT NAME: _____ **email address:** _____

ADDRESS: _____

TOWN: _____ **STATE:** _____ **ZIP:** _____ **Phone number:** _____

<i>Type of Concessions:</i>	<input type="checkbox"/> Food	<input type="checkbox"/> Merchandise	<input type="checkbox"/> Services
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Do you own and operate this concession?	<input type="checkbox"/> yes	<input type="checkbox"/> no
If no, please explain on the back of this application		
Have you rented space at the Portland Fair before?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Which year(s)?		

	YES	NO
Is your main set up in a tent?		
Does your concession have a tongue?		
If yes does the tongue detach?		
Do you use propane?		
Do you require water?		
Do you have a stock trailer?		

Size of Space Needed: List **ACTUAL** size of frontage and depth. (include length if not removeable)

	Trailer or tent	Prep Tent
Frontage		
Depth		

Electrical Needs:

Amps		Volts	
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(additional charge for high usage electricity vendors may apply)

Insurance (Please check Applicable Box)

I will provide my own Liability Insurance. Proof of insurance coverage is required once applicant has been accepted. Portland Agricultural Fair must be listed as Additional Insured in the "Description of Operations" box and also as the certificate holder.

I will need to purchase Liability Insurance through the Portland Agricultural Fair (\$150 subject to change).

ATTACH PHOTOGRAPHS OF YOUR BOOTH/TRAILER/TRUCK. Note: Failure to do so will result in you not being considered as a vendor at the Portland Fair.

PLEASE GIVE A DETAILED DESCRIPTION OF ALL PRODUCT(S). Please be specific, attach a separate sheet if necessary.

PLEASE DO NOT INCLUDE PAYMENT WITH THIS APPLICATION

ANY QUESTIONS PLEASE EMAIL TO: portlandfairvendors@gmail.com
 or contact Amy Heffernan at 860-685-1393

THANK YOU FOR APPLYING TO THE PORTLAND AGRICULTURAL FAIR!

COMMERCIAL VENDOR	Food	Application Received BEFORE 8/24/2025: \$55.00 per frontage foot* with 2 feet of frontage added on each side of the concession
		Application Received AFTER 8/24/2025: \$65.00 per frontage foot* with 2 feet of frontage added on each side of the concession
COMERCIAL VENDOR	Non-Food	Application Received BEFORE 8/24/2025: \$20.00 per frontage foot* with 2 feet of frontage added on each side of the concession
		Application Received AFTER 8/24/2025: \$25.00 per frontage foot* with 2 feet of frontage added on each side of the concession
NON-PROFIT VENDOR	Food with a Trailer	\$30.00 per frontage foot* for all trailers with 2 feet of frontage added on the side of the concession
	Food with a Tent	\$25.00 per frontage foot* for all tents with 2 feet of frontage added on side of the concession
NON-PORFIT VENDOR	Non-Food	Email portlandfairvendors@gmail.com for information
		*Note - these spaces are sold in 10' increments only.